

June 19, 2017

The Bremer County Board of Supervisors met in session on Monday, June 19, 2017 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Neil, Kammeyer and Hildebrandt present. Finance Director, Kassandra Johansen present.

Unless otherwise noted, all actions were approved unanimously.

Meeting was called to order by Chairman Kammeyer, Hildebrandt moved/ Neil second to approve the agenda.

Randy McKenzie, B & Z Admin. presented plats of survey for board to consider. Harry Arends and Steven Duppong present. Hildebrandt moved/ Neil second to approve division of land and adopt RESOLUTION NO. 17-45: RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF **Harry W. Arends and Patricia A. Arends: Parcel G in Parcel F:** In the SE $\frac{1}{4}$  of the SE $\frac{1}{4}$  of Sec 1, Twp 91N, Rge 11W of the 5<sup>th</sup> P.M., Bremer County, Iowa, and more particularly described as follows: Commencing at the SE corner of said section; thence S88°33'38" W585.00' along the South line of said  $\frac{1}{4}$  section to the Southerly extension of the East line of Parcel E in Parcel B & Parcel C, as recorded in document #2016-3995, on file in the Bremer County Recorder's office, Waverly, Iowa; thence N00°49'47" W314.98' along said Southerly extension and the East line of said Parcel E to the point of beginning; thence continuing N00°49'47" W212.00' along said East line to the NE corner thereof; thence N88°43'57" E585.00' along the South line of said Parcel A, as recorded in document #1989-1670, on file in the Bremer County Recorder's office, Waverly, Iowa, to the NE corner thereof; thence S00°49'41" E216.00' along the East line of said  $\frac{1}{4}$ - $\frac{1}{4}$  section; thence S89°07'27" W584.98' to the point of beginning. Containing 2.87 acres, including 0.25 acre of county road V62 (Y Ave) ROW, subject to any easements recorded or unrecorded. **Parcel H in Parcel F:** In the SE $\frac{1}{4}$  of the SE $\frac{1}{4}$  of Sec 1, Twp 91N, Rge 11W of the 5<sup>th</sup> P.M., Bremer County, Iowa, and more particularly described as follows: Commencing at the SE corner of said section; thence S88°33'38" W585.00' along the South line of said  $\frac{1}{4}$  section to the Southerly extension of the East line of Parcel E in Parcel B & Parcel C, as recorded in document #2016-3995, on file in the Bremer County Recorder's office, Waverly, Iowa; thence N00°49'47" W60.00' along said Southerly extension to the point of beginning; thence continuing N00°49'47" W254.98' along the East line of said Parcel E; thence N89°07'27" E584.98' to the East line of said  $\frac{1}{4}$ - $\frac{1}{4}$  section; thence S00°49'41" E59.22' along said East line to the North ROW line of Iowa Hwy 3 (230<sup>th</sup> St); thence S43°41'51" W269.32'; thence S88°33'38" W396.13', both along said North ROW line to the point of beginning. Containing 2.97 acres, including 0.10 acre of county road V62 (Y Ave) ROW, subject to any easements recorded or unrecorded. WHEREAS, ON THE 19<sup>th</sup> DAY OF June, 2017 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of **Harry W. Arends and Patricia A. Arends: Parcel G in Parcel F:** (previously described) **Parcel H in Parcel F:** (previously described) WAS presented WHEREAS, the minor subdivision plat of **Harry W. Arends and Patricia A. Arends: Parcel G in Parcel F:** (previously described) **Parcel H in Parcel F:** (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 19<sup>th</sup> day of June, 2017.

Neil moved/Hildebrandt second to approve division of land and adopt RESOLUTION NO. 17-46: RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF **Steven Duppong and Danielle Duppong: Parcel G:** In the SW<sup>1</sup>/<sub>4</sub> of the SW<sup>1</sup>/<sub>4</sub> of Sec 8, Twp 91N, Rge 13W of the 5<sup>th</sup> P.M., Bremer County, Iowa, and more particularly described as follows: Beginning at the NE corner of said <sup>1</sup>/<sub>4</sub>-<sup>1</sup>/<sub>4</sub> section; thence S00°38'43" E450.00' along the East line of said <sup>1</sup>/<sub>4</sub>-<sup>1</sup>/<sub>4</sub> section; thence S89°26'04" W450.00'; thence N00°38'43" W450.00' to the North line of said <sup>1</sup>/<sub>4</sub>-<sup>1</sup>/<sub>4</sub> section; thence N89°26'04" E450.00' along said North line to the point of beginning. Containing 4.65 acres, including 0.46 acre of county highway V19 (Hilton Ave) ROW, subject to any easements recorded or unrecorded. WHEREAS, ON THE 19<sup>th</sup> day of June, 2017 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of **Steven Duppong and Danielle Duppong: Parcel G:** (previously described) WAS presented. WHEREAS, the minor subdivision plat of **Steven Duppong and Danielle Duppong: Parcel G:** (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 19<sup>th</sup> day of June, 2017.

Hildebrandt moved/Neil second to approve both the payroll addition and FY18 wage sheet for Mindy Nolan, CBS Direct Care Staff, full time, \$14.75/hr, \$9/hr sleep, effective 6/19/17 and 7/1/17, respectively.

Minutes of the previous meeting were read and approved.

Hildebrandt moved/Neil second to appoint Dawn Bergmann to the Bremer County Community Foundation.

Public Comments: Board reviewed compensatory time balances. Johansen reported on the number and cost of employees/spouses that received the employee wellness screenings. Kammeyer reported on plans for CUNA Mutual Building.

Board/Committee updates: Neil reported attending the Resource Conservation & Development Board meeting and how the funds are being distributed due to dissolution of the board. Hildebrandt reported attending INRCOG Transit & Executive Board mtg.

Hildebrandt moved/ Neil second to approve claims as listed below and authorize Auditor to issue checks.

Board met with Scott LaRue, GIS/Maintenance, for a dept. update. Neil moved/Hildebrandt second to authorize Board Chair to sign a contract with WBC Mechanical for heating/boiler inspection/maintenance. Hildebrandt moved/Neil second to authorize Board Chair to sign contract with Air Services, Inc. for air handler inspection/maintenance. Kammeyer moved/Hildebrandt second to approve purchase of a spare courthouse central plant controller.

Board met with Todd Fonkert, Engineer, for a weekly update and contract rock bid letting. Chris Dinsdale, BMC Aggregates L.C., Smokey Doyle, Bruening Rock Products Inc and Ron Abbas, Paul Niemann Const. Co., present.

Bids received were:

|                | <b>Division 1</b>   | <b>Division 2</b>  | <b>Division 3</b>  | <b>Division 4</b> |
|----------------|---------------------|--------------------|--------------------|-------------------|
| Bruening       | <b>\$12.579/ton</b> | No bid             | No bid             | No bid            |
|                | <b>\$166,042.80</b> |                    |                    |                   |
| BMC            | No bid              | \$12.92/ton        | No bid             | No bid            |
|                |                     | \$156,655          |                    |                   |
| Niemann Const. | \$12.66/ton         | <b>\$12.61/ton</b> | <b>\$12.47/ton</b> | <b>\$12.42</b>    |
|                | \$167,112           | <b>\$152,896</b>   | <b>\$87,601</b>    | <b>\$201,825</b>  |

Motion by Hildebrandt second by Neil to accept low bids subject to Engineers review.

Hildebrandt moved/Neil second to adopt **Resolution 17-47**: Whereas, under the laws of the State of Iowa, the Bremer County Board of Supervisors is charged with the duty and responsibility of construction and maintaining the Secondary Roads of Bremer County. Whereas, the Bremer County Board of Supervisors has the responsibility to assure safe passage of vehicles on the Secondary Road System, and Whereas, the Bremer County Board of Supervisors under Section 321.474 of the 2015 Code of Iowa may, by resolution, impose load limits on Secondary Roads, and Whereas, it has been determined that the following bridges are not structurally adequate to carry legal loads:

| <b>County Bridge No.</b> | <b>Kind</b>  | <b>Location</b> | <b>Existing Posting</b>      |
|--------------------------|--------------|-----------------|------------------------------|
| 02-01A                   | Timber       | 93-13-07        | None                         |
| 05-12                    | Conc. Girder | 92-14-22        | None                         |
| 06-10                    | Timber       | 92-13-15        | 24, 36, 40<br>& All Vehicles |
| 09-04                    | St. I-Beam   | 91-14-17        | None                         |

Now Therefore Be It Resolved By The Bremer County Board Of Supervisors: 1) It is our judgment that the weight shown below (by including the weight of the vehicle and load) are maximum limits that this bridge is capable of safety supporting, 2) That we hereby close this bridge to any vehicle which together with its load, weigh more than the weight shown herein:

| <b>County Bridge No.</b> | <b>Straight Truck</b>   | <b>Semi-Trailer</b> | <b>Full Trailer</b> |
|--------------------------|-------------------------|---------------------|---------------------|
| 02-01A                   | 26,40,40 & All Vehicles |                     |                     |
| 05-12                    | 26,40,40 & All Vehicles |                     |                     |
| 06-10                    | 14,22,25 & All Vehicles |                     |                     |
| 09-04                    | 26,40,40 & All Vehicles |                     |                     |

That signs be erected to advise the public of the maximum safe weight of the vehicles that may pass over the bridge reducing load limits on County Bridge #02-01A in Sec 7, T-93N, R-13W, Bridge #05-12 in Sec 22, T-92N, R-14W, Bridge #06-10 in Sec 15, T-92N, R-13W, and Bridge

#09-04 in Sec 17, T-91N, R-14W due to recent bridge inspection and rating. PASSED AND ADOPTED THIS 19<sup>th</sup> day of June, 2017.

Neil moved/Hildebrandt second to approve both utility permits for Butler County REC for overhead electric that will be placed at from a point 120' N of the SE corner of Sec 4, T93N, R13W, to a point 55' N of the NW corner of Sec 21, T93N, R13W on Ivory Ave in Douglas Township AND for Butler County REC for buried electric cable that will be placed from a point 115' N of the SE corner of Sec 4, T93N, R13W, to a point 20' S of the NE corner of Sec 20, T93N, R13W on Ivory Ave in Douglas Township.

Hildebrandt moved/Neil second to adjourn at 11:30 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the June 19, 2017 meeting of the Bremer County Board of Supervisors.

\_\_\_\_\_  
Ken Kammeyer, Chairman

Attest: \_\_\_\_\_  
Shelley Wolf, Auditor

Claims Publication Summary 6/19/17:

|                          |                          |           |    |
|--------------------------|--------------------------|-----------|----|
| Advanced Systems Inc     | Lease                    | 612.79    | 4  |
| AgVantage FS Inc         | LP                       | 142.11    |    |
| ALCOPRO Inc              | Supplies                 | 129.00    |    |
| Alliant Energy - IP&L    | Utilities                | 248.00    | 3  |
| AP Air Inc               | Parts                    | 314.71    |    |
| Barker, Judy             | Mileage/Reimb Cell Phone | 28.00     |    |
| Bergmann, Kenny & Rhonda | Well Plugging            | 490.51    |    |
| Bergmann, Lucille        | Services                 | 149.00    | 2  |
| Black Hawk Co Landfill   | Tipping Fees             | 3,872.59  |    |
| Black Hawk Co Sheriff    | Svc of Notice            | 180.23    |    |
| BMC Aggregates LC        | Road Rock                | 45,715.76 | 7  |
| Br Co Health Ins Fund    | Retiree Insurance        | 685.00    |    |
| Br Co Highway Dept       | Fuel/Maint/Rock          | 6,475.02  | 11 |
| Br Co Sheriff            | Svc of Notice            | 1,738.31  |    |
| Brandt, Amanda           | Mileage/Reimb Cell Phone | 188.40    |    |
| Brase, Chelsea           | Mileage/Reimb Cell Phone | 53.20     |    |
| Butler Co Auditor        | DHS Shared Cost          | 71.13     |    |
| Butler Co REC            | Utilities/Warning Sys    | 314.17    | 4  |
| Butler Co Sheriff        | Svc of Notice            | 18.83     |    |
| Butler-Bremer Comm       | Phone/Internet           | 210.85    | 2  |
| Canon Financial Services | Lease                    | 246.47    | 2  |
| Carpenter Uniform Co     | Uniforms                 | 2,446.72  |    |
| CBM Managed Services     | Inmate Meals             | 6,106.66  |    |
| Century Link             | Phone/Trunking Exp       | 2,790.55  | 7  |
| Chickasaw Co Sheriff     | Svc of Notice            | 29.63     |    |

|                              |                          |           |    |
|------------------------------|--------------------------|-----------|----|
| City of Janesville           | Utilities                | 53.57     |    |
| City of Tripoli              | Utilities                | 143.12    | 2  |
| CM & MHDS                    | Dues                     | 280.50    |    |
| Community Memorial Hospital  | Services                 | 1,805.00  |    |
| Coonradt Ford Inc            | Parts                    | 32.43     |    |
| Copp, Julie                  | Mileage/Reimb Cell Phone | 111.60    |    |
| Courier Communications       | Employment Ad            | 455.00    |    |
| Crawford Supply Co           | Commissary Supplies      | 204.66    |    |
| Deike Implement Co           | Supplies                 | 452.48    |    |
| Dept of Social Work          | Edu                      | 25.00     |    |
| Dillavou Oil Co              | Delivery                 | 348.00    |    |
| Dominion Voting Systems      | Software Licenses        | 8,495.00  |    |
| Don's Truck Sales            | Supplies/Service/Parts   | 1,334.67  | 7  |
| East-Central Iowa REC        | Utilities                | 33.05     |    |
| Eastern IA Tourism Assoc     | Membership               | 135.00    |    |
| Eickhoff, Hilliary           | Mileage/Reimb Cell Phone | 131.60    |    |
| Fagerlind, Elizabeth         | Sundry                   | 300.00    |    |
| Fastenal Co                  | Supplies/Parts           | 82.21     | 2  |
| Floyd Co Sheriff             | Svc of Notice            | 55.75     | 2  |
| Fonkert, Todd                | Reimb Edu                | 15.00     |    |
| Force America Distributing   | Parts                    | 313.86    |    |
| Forestry Suppliers Inc       | Supplies                 | 188.75    |    |
| Franklin Co Sheriff          | Svc of Notice            | 29.63     |    |
| Garry's Tire Service         | Tire Repair              | 28.50     |    |
| GeoComm Inc                  | Mapping Licensing        | 16,200.00 |    |
| Goodyear                     | Supplies                 | 691.49    |    |
| Harms, Richard               | Mileage                  | 11.20     |    |
| Hartman, Sean                | Reimb Cell Phone         | 20.00     |    |
| Hart's Auto Supply           | Parts                    | 480.87    |    |
| HealthCareFirst              | Software Maint           | 2,710.46  |    |
| Hillcrest Health Center      | Services                 | 100.00    |    |
| HLW Engineering Group        | Services                 | 3,700.00  |    |
| Horizon Publishing Co        | Publications/Ads         | 847.26    | 3  |
| Hulme, Sidney                | Reimb Employee Exp       | 364.01    |    |
| IA Dept of Transportation    | Supplies                 | 177.12    |    |
| IA Health Care Assoc         | Edu                      | 500.00    |    |
| IA Office State Med Examiner | Autopsy                  | 1,603.00  |    |
| ICIT                         | Dues                     | 50.00     |    |
| International Code Council   | Membership               | 135.00    |    |
| IA Law Enforcement Academy   | Edu                      | 780.00    |    |
| ISAC                         | Edu                      | 800.00    | 4  |
| ISACA Treasurer              | Membership               | 150.00    |    |
| ITSavvy LLC                  | IT Equip                 | 1,209.88  | 2  |
| Jerry Roling Mts Inc         | Auto Maint               | 391.41    |    |
| John Deere Financial         | Business Exp             | 453.25    | 11 |
| Keefe Supply Co              | Commissary Supplies      | 3,066.92  |    |

|                               |                          |           |   |
|-------------------------------|--------------------------|-----------|---|
| Keltek Inc                    | Safety Equip Maint       | 177.03    |   |
| Kettwig, Stacey               | Mileage/Reimb Cell Phone | 117.60    |   |
| Keystone Laboratories         | Water Tests              | 39.00     |   |
| Koch, Amy                     | Mileage/Reimb Cell Phone | 106.80    |   |
| Korman, Kevin                 | Mileage                  | 52.80     |   |
| Kreislers LLC                 | Medical Supplies         | 1,110.57  |   |
| LabSource Inc                 | Supplies                 | 300.00    |   |
| Lacal Equip Inc               | Supplies                 | 182.82    |   |
| Ladage, Kip                   | Reimb Cell Phone         | 420.00    |   |
| Laser Technology Inc          | Laser Maint              | 846.00    |   |
| Liberty Tire Recycling        | Tires Disposal           | 1,206.23  |   |
| Lillibridge, Velda            | Services                 | 226.40    |   |
| Manson, Kristen               | Mileage/Reimb Cell Phone | 161.20    |   |
| Metcalf, Robert               | Services                 | 90.00     |   |
| Meyer Pharmacy                | Medical Supplies         | 291.96    |   |
| MidAmerican Energy            | Utilities/Warning Sys    | 149.29    | 2 |
| Miller True Value Hrdwr       | Tool/Parts               | 75.41     | 2 |
| Mimecast North America        | Software Support         | 604.60    |   |
| Myers, Ronald                 | Reimb Cell Phone         | 20.00     |   |
| Nielsen, Marianne             | Mileage/Reimb Cell Phone | 225.60    |   |
| Northern Iowa Therapy PC      | Therapy                  | 1,840.00  |   |
| Northland Products Co         | Supplies                 | 89.45     |   |
| Oelwein Police Dept           | Svc of Notice            | 21.00     |   |
| Office Express                | Supplies                 | 67.96     |   |
| On-Site Info Destruction Svcs | Shredding                | 106.12    | 2 |
| O'Reilly Automotive Stores    | Supplies                 | 13.49     |   |
| P & K Midwest Inc             | Tool/Tractor             | 23,332.89 | 2 |
| Paul Niemann Construction     | Road Rock                | 25,920.06 |   |
| Peters, Jim                   | Mileage                  | 33.60     |   |
| Pitney Bowes Bank Inc         | Postage                  | 1,782.95  | 3 |
| Polk Co Sheriff               | Svc of Notice            | 21.07     |   |
| Pro Action Safety & Sales     | Safety Gear              | 188.20    |   |
| Productivity Plus Account     | Parts                    | 335.76    | 2 |
| RC Systems                    | Service/Materials        | 371.99    | 2 |
| Readlyn Veterinary Assoc      | Animal Care/Disposal     | 81.00     |   |
| Reisner, Scott                | Reimb Safety Boots       | 90.00     |   |
| RELX Inc DBA LexisNexis       | Subscription             | 279.00    |   |
| Reuscher Pumping Inc          | Septic Services          | 240.00    |   |
| Riley's Inc                   | Supplies                 | 336.75    |   |
| Rite Price Office Supply      | Supplies                 | 525.42    | 3 |
| River Bend Enterprises LC     | Sand                     | 333.29    |   |
| Sadler Power Train Inc        | Parts                    | 442.58    | 3 |
| Sanderman, Mandie             | Mileage                  | 76.80     |   |
| Schmidt, Leonard              | Services                 | 702.00    |   |
| Schwartz, Katie               | Reimb Cell Phone/Fuel    | 50.98     |   |
| Sharp, Lindley                | Reimb Cell Phone         | 5.00      |   |

|                               |                          |            |   |
|-------------------------------|--------------------------|------------|---|
| Shonka, Susan                 | Reimb Employee Exp       | 176.17     |   |
| Snap On Tools                 | Tools                    | 29.30      |   |
| Snyder, Stacey                | Mileage                  | 5.60       |   |
| Stan's Small Engine Repair    | Parts/Supplies           | 327.87     |   |
| Stewart, Teri                 | Mileage                  | 143.60     |   |
| Storey Kenworthy              | Supplies                 | 168.50     |   |
| Strotman Building Center      | Materials/Supplies       | 34.34      | 2 |
| Sumner Municipal Utilities    | Utilities                | 246.16     |   |
| Sumner Police Dept            | Svc of Notice            | 127.64     |   |
| Taylor Physical Therapy Assoc | Therapy                  | 4,360.80   |   |
| Terminal Supply Co            | Parts                    | 255.77     |   |
| The Printery                  | Envelopes                | 103.71     |   |
| The Sidwell Company           | Software Maint           | 9,540.00   |   |
| Thom Computer Services        | IT Equip                 | 1,214.00   |   |
| Tim & Mike's Inc              | Auto Maint               | 44.45      |   |
| Tonne Service Station         | Tire Tube                | 14.00      |   |
| TSP Court Reporting Inc       | Court Transcripts        | 33.25      |   |
| Tyler Technologies            | Software Support         | 55,053.82  |   |
| US Cellular Corp              | Phone                    | 139.34     |   |
| V-14 Truck & Auto Svc         | Truck Maint              | 153.90     |   |
| Vanguard Publishing Co        | Publications             | 1,081.88   | 2 |
| Verizon Wireless              | Phone/Internet           | 651.05     | 3 |
| Walker Auto Salvage           | Materials                | 75.25      |   |
| Wal-Mart Community            | Supplies                 | 90.01      |   |
| Wapsie Pines Lawn Care        | Services                 | 225.00     |   |
| Waste Mgmt of WI-MN           | Utilities                | 519.72     | 2 |
| Waverly Health Center         | Therapy                  | 320.00     |   |
| Waverly Newspapers            | Publications/Ad          | 676.60     | 4 |
| Waverly Police Dept           | Svc of Notice            | 21.00      |   |
| Waverly Tire Co               | Supplies                 | 616.00     |   |
| Waverly Utilities             | Phone/Internet           | 441.34     | 2 |
| Weeds On Fire Custom Appl     | Services                 | 551.20     |   |
| Westendorf, Sarah             | Mileage/Reimb Cell Phone | 128.40     |   |
| Wilkens, Jessica              | Mileage/Reimb Cell Phone | 114.80     |   |
| Wittenburg, Bonnie            | Mileage/Reimb Cell Phone | 143.20     |   |
| Wurzer, Nicole                | Reimb Cell Phone         | 13.20      |   |
| Ziegler Inc                   | Parts                    | 354.15     | 2 |
|                               | TOTAL                    | 264,639.58 |   |
| <b>CBS CLAIMS</b>             |                          |            |   |
| Advanced Systems Inc          | Lease                    | 187.64     |   |
| Barbutes, Calista             | Reimb License            | 32.00      |   |
| Br Co Highway Dept            | Fuel                     | 318.13     |   |
| Br Co Maintenance Dept        | Maint/Mowing             | 660.73     |   |
| City of Waverly               | Utilities                | 167.10     |   |
| Culligan                      | Lease                    | 23.45      |   |
| Dales Service Inc             | Auto Maint               | 137.12     |   |

|                               |                |            |
|-------------------------------|----------------|------------|
| E-Doc Inc                     | Software       | 245.00     |
| Gade's Appliance Inc          | Dryer          | 325.00     |
| Miller True Value Hrdwr       | Supplies       | 40.36      |
| On-Site Info Destruction Svcs | Shredding      | 45.00      |
| Rite Price Office Supply      | Supplies       | 171.92     |
| Waverly Utilities             | Phone/Internet | 170.38     |
|                               | TOTAL          | 2,523.83   |
|                               | GRAND TOTAL    | 267,163.41 |